

Job Title:	Manager of Healthcare Staff Experience
Reports to:	Healthcare Team Lead, Healthcare Director
Schedule:	All summer sessions: June 9 – July 27
Compensation:	Starting at \$500/week. Includes free meals, room and board, referral bonuses
Qualifications:	Must be CPR certified, have a current driver's license, and a desire to work with children and adolescents. Experience with Type 1 Diabetes is preferred, but not required.

Job summary:

The Manager of Healthcare Staff Experience at Camp Ho Mita Koda will play a vital role in fostering a positive and harmonious work environment for our dedicated team. They will work collaboratively with the Manager of Field Staff Experience to coordinate efforts and staff events. Overall, this person is the staff go-to for all their staffing needs.

Responsibilities encompass monitoring and bolstering staff morale by infusing each day with the unique magic that makes Camp special. In addition, this person is making sure that staff who join our team mid-summer get a refresher training course, as well as other onboarding items such as getting them access to the schedule, resources, and making sure they understand their role. The Manager of Healthcare Staff Experience will also be checking in with staff to make sure they are feeling supported, and monitoring staff performance.

We value flexibility and a collaborative spirit. While each role at Camp comes with primary responsibilities, there will be occasions when you'll be called upon to assist in other areas as needed. We believe in a 'can-do' attitude and appreciate staff members who are open to taking on new challenges. This approach helps us all grow and succeed together. Demonstrable experience relevant to each Leadership role is preferred.

Duties and responsibilities:

- Be an active part of the medical team to ensure the health and safety of all campers and staff.
- Onboard Healthcare staff that join the team after the beginning of summer to ensure they have access to schedules, resources, and have a good understanding of how camp runs.
- Perform a review of relevant training materials for staff that join the team after the beginning of the summer.
- Creating daily break schedules for all Healthcare staff.
- Check-in with staff regularly to make sure they have all the tools they need to be successful, and that they are feeling good about their role.
- Provide various staff-appreciation and staff-engagement efforts such as giving sweet treats, scheduling different activities for staff, playing music, creating interactive bulletin boards in the clinic, and more.
- Mediating and helping solve staff disputes with tact and diplomacy.

- Conducting periodic evaluations of Healthcare staff and providing positive and constructive feedback to support their growth and success.
- If concerning/poor staff performance is observed, ensuring that pre-outlined disciplinary procedures are followed and documented. Notifying and collaborating with the Healthcare Director when necessary.
- Participate in camp activities to enhance camper experience and provide medical support as needed.
- Follow all protocols outlined in the medical manual.
- Attend pre-season medical training.
- All other duties assigned by the Healthcare Director, Medical Director, or Camp Director.

Physical Aspects of the Job:

- Ability to lift/assist campers and staff.
- Ability to walk through gravel and camp-like terrain.
- Ability to read and follow directions on medication labels, health forms, physician orders, and parent letters.
- Ability to communicate with parents, staff, and administration about camper health concerns.
- Possess endurance to meet emergency needs.

If you are interested in joining the medical team this summer, please apply online at

www.camphomitakoda.org/staff-portal or email Sara Serafine at sara@camphomitakoda.org