

Hey folks, I hope that this email finds you well and that you are getting psyched for camp! It is hard to believe, but staff training will kick off in just 14 short weeks or around 100 days, just enough time to binge-watch all of the summer camp movies you can. With that being said, there is a whole lot to still get wrapped up before that time and I wanted to make sure that you are all still feeling great about the season, your questions are being answered, and that your upcoming transition to CHMK is a smooth one. As we get closer to training, you will receive two final emails from us that will be a bit more detailed regarding the logistics, where to meet, what time everything begins, schedule of events, etc. Until that time, please thoroughly read the information below, print it off and post it to your fridge- *internalize everything listed*.

Attached you will also find the pre-training doc that has a lot of info and answers many questions that may be living in your head.

### **COVID-19 Update**

So, there is this little worldwide pandemic that you may or may not have heard about recently. While it does cause a lot of uncertainty and nervousness to how what the camp season will ultimately look like this year, camp is a go! Did you know that CHMK was the only T1D resident camp in the entire world that operated in 2020 and 2021? How cool is that! In an effort to keep you all in the loop as to expectation for a COVID 2.0 summer, we have compiled a lot of updated information for review on our [COVID-19 webpage](#). While accommodations and restrictions will continue to change as we get closer to the summer, we are still requiring that all staff be fully vaccinated prior to the start of the season.

### **Camp Leadership**

If you have any questions or are simply looking for more information or want to have a heart-to-heart chat about your life choices, please contact the Camp leadership directly and they will be stoked to talk to you.

Ian Roberts – Executive Director  
[ian@camphomitakoda.org](mailto:ian@camphomitakoda.org)

Eric “EB” Brown- Operations Manager  
[eric@camphomitakoda.org](mailto:eric@camphomitakoda.org)

### **Required Paperwork**

It is worth noting that **our entire operation** hinges on maintaining a Child Care license through the State of Ohio (well, that and the whole virus thing). Without the license, there are no kids, and no kids mean no jobs. In order to remain in good standing, **all staff files (paid and volunteer) must be fully complete and accepted into CampSite prior to the season**. Currently, there are a handful of folks, which may/may not include yourself, who are missing the required documentation needed to complete the file. The forms vary from person to person (Bank Account, W-4, I-9, Health Form, CPR Certification, etc) and you would be able to identify which forms are missing by logging into your account. If you are having issues or would like to know which forms specifically, please reach out and we are happy to assist.

Unfortunately, with so much to do this pre-season, we are unable to take the “wait and see” approach in making sure that all files get completed, and may need to move onto another

candidate who is psyched and can get the required information completed in a timely manner. You were all hired because of your rad personalities, great experience, and commitment to children and adventure- I want to make sure we are all a part of the CHMK team and on the same page beginning day one.

I encourage you all to utilize the weekend to take 15 minutes and knock out the rest of the required forms. If you have any questions at all, please contact me at [lan@camphomitakoda.org](mailto:lan@camphomitakoda.org) and I can help you get squared away.

### **Training Dates**

Training for **non-medical** field staff begins at 9:00 am on June 1st and concludes on June 11th. Training for **medical** staff is still TBD and will be finalized soon. Though not required, it is HIGHLY ENCOURAGED for all medical staff to attend the non-medical portion of training through June 11th if at all possible. More info will be sent out in the next few weeks. **TRAINING IS THE MOST IMPORTANT ASPECT OF CAMP & AN EXPECTATION OF ALL STAFF/VOLUNTEERS.**

### **CHMK FB Group**

If you have not already, *and I know who hasn't*, please join the [CHMK FB group page](#). This is a great way to stay connected with staff, learn about everything happening as we enter the last few weeks before training, share ideas, ask questions, etc. You don't have to actively post or be a part of every conversation, but I encourage you to glance at it and begin building community. **Please also take a minute to post a pic and some fun info about yourself for all to see.** If you are unsure about what to write, check out the photo album called "2022 Staff Profiles" for a better idea. Our goal is to get 100% of staff on this album so we can begin putting faces with names and learning a bit about one another. We will also be using your info to update the CHMK website so parents can become familiar with our staff.

### **Staffing**

We are finalizing the last few positions for the summer and once those staff are on board, I will update and post the "2022 Contact List" on the [Staff Portal](#), password 'chmk2019'. This will be your one-stop shop to find all of the info on fellow staff members, medical resources, HR info, etc. Once the list is posted, please take a look and let me know if any changes to email, phone, etc. need to be updated. This list will be an important resource.

### **Extra Credit**

We are an accredited camp through the American Camp Association. They provide great resources, materials, support, etc. to help you grow professionally in the camping world. It would be extremely beneficial for you (and your resume) to become a member of the ACA- especially if the camping industry, childcare or recreation is a field that you will continue to pursue. You can get a free one-year membership [HERE](#). Please also join the [American Camp Association, Ohio](#) Facebook page for the latest and greatest of happenings here in the Buckeye State.

I also highly encourage you to join the "[Summer Camp Professionals](#)" FB page. This is an incredible resource for those in the camping field. Lots of great conversations and the top place to network with other professionals for future jobs, ideas, etc.

Keep an eye out for Camp Update #3 coming out in April.

Thanks so much for everything, and as always, if you have any questions, thoughts, concerns, issues, or whatever, I am available to chat anytime. I am looking forward to an awesome staff training and an incredible 93<sup>rd</sup> summer camp season of changing lives!

With Gratitude,

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**Ian Roberts, Executive Director**

Camp Ho Mita Koda Foundation

[www.camphomitakoda.org](http://www.camphomitakoda.org)

phone: 440.739.4095

Helping children living with Type 1 Diabetes grow in mind, body, and spirit.